

VARIANCE APPLICATION

Applicant Information	Applicant _____ Mailing address _____ City _____ State _____ Zip _____ Telephone (____) _____ Fax (____) _____
Property Ownership	Property Owner(s) _____ Mailing address _____ City _____ State _____ Zip _____ Telephone (____) _____ Fax (____) _____
Contact Person	Contact Person(s) _____ Mailing address _____ City _____ State _____ Zip _____ Telephone (____) _____ Fax (____) _____ E-mail _____ <p style="text-align: center;">* All staff correspondence will be sent only to one designated contact person. * Addresses and telephone numbers do not have to be repeated if provided above.</p>
Request	Location address _____ Current Zoning _____ Present use _____ Purpose of the Variance request. Describe those things, which you feel justify the action requested. List the specific sections of the Zoning Ordinance which have a bearing on your request: _____ _____ _____ _____ _____

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Filing Requirements	<p style="text-align: center;">* This application will not be processed unless the following items are submitted *</p> <ul style="list-style-type: none"> <input type="checkbox"/> Filing fee (see scheduled fees). Make checks payable to the City of Pooler. <input type="checkbox"/> A survey of the property signed and stamped by a State of Georgia Certified Land Surveyor. <input type="checkbox"/> Site plan and/or architectural rendering of the proposed development depicting the location of lot restrictions. <input type="checkbox"/> Submit one copy if 11" x 17" or smaller, 16 copies if larger. <input type="checkbox"/> Signed and dated Campaign Contributions and acceptance of Variance Standards form. <input type="checkbox"/> Authorization of property owner signed, dated and notarized.
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Adjacent Property Owners	<p>Name, address & zip codes of surrounding property owner's primary residence within a radius of 200 ft. of the property as of the date of filing. Include those directly across a public right-of-way. Use additional sheet, if necessary.</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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Campaign Contributions	<p>Have you made campaign contributions to one or more Pooler City Official(s), including any member(s) of the Planning Commission, during the past two years that when combined, total an amount greater than \$250.00?</p> <p><input type="checkbox"/> No. I have not made campaign contributions to any Pooler City Official(s).</p> <p><input type="checkbox"/> Yes. I have made campaign contributions to one or more Pooler City Official(s).</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 25%;">City Official</th> <th style="width: 25%;">Title</th> <th style="width: 20%;">Dollar Value</th> <th style="width: 30%;">Description of gift</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>If more space is needed for campaign contributions attach another copy of this form.</p>	City Official	Title	Dollar Value	Description of gift												
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Signature & Date	<p>I attest that all the information provided is true to fact: _____ (Applicants Signature)</p> <p>Date: ____/____/____</p> <p style="text-align: right;">Attest: _____ (Zoning Administrator or Agent thereof)</p>
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	<p><i>This portion to be completed by Zoning Administrator</i></p>
	<ul style="list-style-type: none"> ■ Hearing date has been set for: _____ ■ Notice published in newspaper on: _____ (15 days prior to hearing date) ■ Letters of notification mailed to adjacent property owners on: _____ ■ This action was approved _____ or denied _____ (copy of minutes disposing of this action attached) ■ Notification of the results of this action mailed to applicant on: _____ ■ Sign Posted: _____